## **Premium Digital Tickets Guide to Accessing all tickets**

This guide has been created to help our Executive Members access, download, and share all available tickets for upcoming matches.

1. Log in to e-ticketing account here

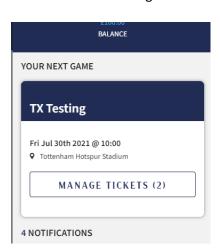


If you have forgotten your password, then please follow the steps once you click on the link 'Forgot password'. You should also follow this process if you are a new Member using e-ticketing for the first time.

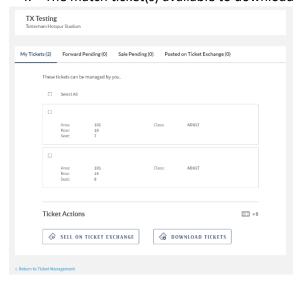
2. One you have logged in, the site will redirect you back to the home page. Please navigate to the top right-hand corner of the screen and click the icon highlighted below.



3. Then Click 'Manage Tickets' to see all ticket(s) available for your account.

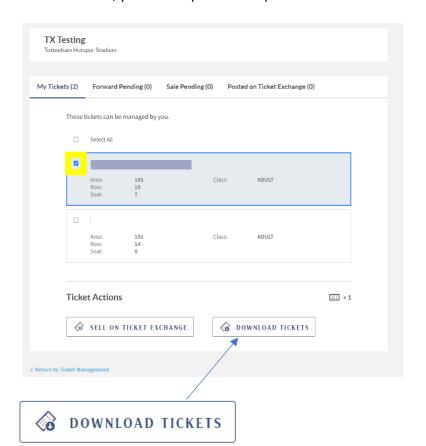


4. The match ticket(s) available to download will display as below:



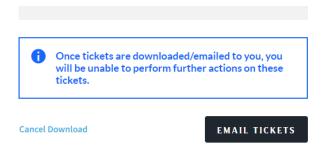
5. Select the ticket(s) you wish to download by ticking the box to the left of each seat and clicking "Download Tickets"

**Important note:** For each guest please only select and download a single ticket at a time. This will ensure only one unique link is generated per seat to permit you to share each ticket individually with your guests, so they may download to their own mobile device. Therefore, you must repeat this step for each ticket to download and send to your guests.



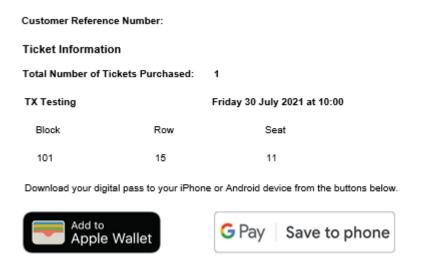
6. Confirm the email download.

Important note: Once downloaded you will not be able to list the ticket(s) on ticket exchange.



- 7. Once you have clicked "Email Tickets" an email with a link to that ticket will be directly sent to the executive account holder's registered email address on their e-Ticketing account.
- 8. Each person must then follow our digital ticket download guide, in order to download their ticket to their own mobile device.
- I use an iPhone
- I use an Android

Below is an example of the email the executive account holder will receive.



If you have any issues logging in or with this process, then please contact our Premium Account management team.